

Officeholder Expense Fund
Statement of Contributions and Expenses
(Long Beach Municipal Code 2.01.380)

City of Long Beach
Form OEF

Who Uses Form OEF:

Form OEF is for use by an elected officeholder who establishes and maintains an officeholder expense fund as a subaccount of his or her controlled committee account.

Notes:

- The Long Beach Campaign Reform Act (Proposition "M") allows successful candidates to retain up to \$5,000 of their surplus campaign funds for expenditures associated with holding office (Long Beach Municipal Code Sections 2.01.1020 and 2.01.380). Funds cannot be used for a future election. No person shall make and no elected City officeholder or officeholder expense fund shall solicit or accept from any person, a contribution or contributions to the officeholder expense fund totalling more than five hundred dollars (\$500.00) during any calendar year.
- In accordance with Long Beach Municipal Code Section 2.01.380.B, an "officeholder expense fund shall be considered a subaccount of the officeholder's controlled committee." Furthermore, "every elected City officeholder who establishes and maintains an officeholder expense fund pursuant to this Section shall be required to file a supplemental report indicating all contributions to and disbursements from the officeholder expense fund with the City Clerk at the same time that each campaign statement is required to be filed by the elected officer." (Long Beach Municipal Code Section 2.01.380.C).
- "The supplemental officeholder expense fund report shall itemize each expenditure of more than fifty dollars (\$50.00) from the officeholder expense fund by stating the date, amount, and purpose of each such expenditure, and the name of each payee or other person upon whose behalf the expenditure was made. The officeholder or his or her treasure shall retain all receipts, invoices, written agreements and other documents relating to expenditures from such officeholder expense fund." (Long Beach Municipal Code Section 2.01.380)
- As long as an officeholder expense fund is maintained, a controlled committee account must also be maintained. Long Beach Municipal Code Section 2.01.380.B does not allow an officeholder to maintain an officeholder expense fund in a separate bank account from the campaign account. The two "funds" (officeholder and campaign) must reside in the same bank account.

Officeholder Expense Fund (OEF)
Statement of Contributions and Expenses
(Long Beach Municipal Code 2.01.380)

- Due at same time a campaign statement is filed, as long as there is OEF activity
- ONLY list officeholder-related expenses and contributions

Statement covers period from _____ through _____	Date Stamp	OEF
Type or print in ink. Amounts may be rounded to whole dollars.	Page _____ of _____	

Officeholder included in this Statement	Current Balance Statement	
NAME OF OFFICEHOLDER:	Beginning Balance (from previous summary if available) \$ _____	
OFFICE HELD:	I.D. NUMBER:	
COMMITTEE NAME:		
COMMITTEE ADDRESS:		Total of Contributions Received \$ _____
COMMITTEE CITY, STATE, ZIP:	PHONE NUMBER:	
NAME OF TREASURER:		Total of Payments Made \$ _____
PERMANENT ADDRESS OF TREASURER:		
TREASURER CITY, STATE, ZIP:	PHONE NUMBER:	Ending Balance \$ _____

Verification

I have used all reasonable diligence in preparing this statement. I have reviewed the statement and to the best of my knowledge the information contained herein and in the attached schedules is true and complete. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on _____ AT _____ BY _____
DATE CITY AND STATE SIGNATURE OF TREASURER

An officeholder who controls a committee must also verify the campaign statement. I have used all reasonable diligence and to the best of my knowledge the treasurer has used all reasonable diligence in preparing this statement.. I have reviewed the statement and to the best of my knowledge the information contained herein and in the attached schedules is true and complete. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on _____ AT _____ BY _____
DATE CITY AND STATE SIGNATURE OF OFFICEHOLDER

Page _____ of _____

I.D. NUMBER

[illegible]

Contributions Under \$50.00 (do not itemize)

Total

Statement covers period from _____ through _____	Long Beach Amendment	<div style="border: 2px solid black; padding: 10px; display: inline-block;"> OEF-A </div>
Page _____ of _____		

I.D. NUMBER

[illegible]

Contributions Under \$50.00 (do not itemize)

Total

Type or print in ink.
Amounts may be rounded
to whole dollars.

**Officeholder Expense Fund
Schedule E -- Expenditures
(Continuation)**

Type or print in ink.
Amounts may be rounded
to whole dollars.

Statement covers period from _____ through _____	LONG BEACH AMENDMENT	OEF-E
		Page _____ of _____

NAME OF OFFICEHOLDER OR CANDIDATE AND CONTROLLED COMMITTEE		I.D. NUMBER
NAME AND ADDRESS OF PAYEE, CREDITOR, OR RECIPIENT OF CONTRIBUTION (IF COMMITTEE, IN ADDITION TO COMMITTEE'S NAME AND ADDRESS, ENTER I.D. NUMBER OR, IF NO I.D. NUMBER HAS BEEN ASSIGNED, ENTER REASURER'S NAME AND ADDRESS)	DESCRIPTION OF PAYMENT	AMOUNT PAID

Expenditures under \$50.00 (do not itemize) _____

Total _____